



ਸਥਾਨਕ ਸਰਕਾਰ ਵਿਭਾਗ

ਦਫ਼ਤਰ ਵਧੀਕ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ (ਜ), ਫਤਿਹਗੜ੍ਹ ਸਾਹਿਬ

ਸ਼ਹਿਰੀ ਵਿਕਾਸ ਸ਼ਾਖਾ, Email Id: adcudfgs@yahoo.com

ਵੱਲ,

ਟੈਕਨੀਕਲ ਡਾਇਰੈਕਟਰ,
ਪੰਜਾਬ ਸਟੇਟ ਅਰਬਨ ਲਾਈਵਲੀਹੁੱਡ ਮਿਸ਼ਨ,
ਸਥਾਨਕ ਸਰਕਾਰ ਵਿਭਾਗ, ਪੰਜਾਬ,
ਚੰਡੀਗੜ੍ਹ।

ਨੰਬਰ: 891 /ਏ.ਡੀ.ਸੀ/ ਸ਼.ਵਿ

ਮਿਤੀ: 5 / 4 / 2024

ਵਿਸ਼ਾ:- Social and Third Party Audit of NULM and Non-NULM shelters in the state in
DAY-NULM under Shelter for Urban Homeless Component.

ਹਵਾਲਾ:- ਆਪ ਦੇ ਦਫ਼ਤਰ ਦੇ ਖੱਤਰ ਨੰ.1909 ਮਿਤੀ 22/12/2023 ਦੇ ਸਬੰਧ ਵਿੱਚ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਹਵਾਲੇ ਸਬੰਧੀ ਬਾਬਾ ਬੰਦਾ ਸਿੰਘ ਬਹਾਦਰ ਇੰਜ. ਕਾਲਜ, ਫਤਿਹਗੜ੍ਹ ਸਾਹਿਬ
ਵੱਲੋਂ ਇਸ ਜਿਲ੍ਹੇ ਦੀਆਂ ਸਮੂਹ ਨਗਰ ਕੌਂਸਲਾਂ/ਨਗਰ ਪੰਚਾਇਤ ਦੇ ਨਾਈਟ ਸੈਲਟਰਾਂ ਦਾ ਥਰਡ ਪਾਰਟੀ ਆਡਿਟ ਕਰਨ
ਉਪਰੰਤ ਆਪ ਵੱਲੋਂ ਭੇਜੇ ਗਏ ਨਿਰਧਾਰਿਤ ਪ੍ਰੋਫਾਰਮੇ ਵਿੱਚ ਆਡਿਟ ਰਿਪੋਰਟ ਤਿਆਰ ਕਰਕੇ ਇਸ ਦਫ਼ਤਰ ਨੂੰ ਭੇਜੀ
ਗਈ ਹੈ। ਜਿਸ ਦੀ ਕਾਪੀ ਆਪ ਨੂੰ ਇਸ ਖੱਤਰ ਨਾਲ ਨੱਥੀ ਕਰਕੇ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜੀ ਜਾਂਦੀ ਹੈ।

ਨਾਲ ਨੱਥੀ-ਉਕਤ ਅਨੁਸਾਰ

ਵਧੀਕ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ(ਜ),

ਫਤਿਹਗੜ੍ਹ ਸਾਹਿਬ।

BABA BANDA SINGH BAHADUR ENGG COLLEGE

Fatehgarh Sahib

No.: BBSEEC / Admin / 2304

Date: 18/03/2024

ਵਧੀਕ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ (ਜ)
ਫਤਹਿਗੜ੍ਹ ਸਾਹਿਬ

UOA
2/4/24

ਵਿਸ਼ਾ: ਨਾਈਟ ਸ਼ੈਲਟਰਾਂ (ਰੈਣ ਬਸੇਰਾ) ਦੇ ਕੁਆਲਟੀ ਆਡਿਟ ਦੀ ਰਿਪੋਰਟ ਸੰਬੰਧੀ।

ਸ਼੍ਰੀਮਾਨ ਜੀ,

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸੰਬੰਧ ਵਿੱਚ ਆਪਣੀ ਦੇ ਪੱਤਰ ਨੰ. 540/ਏ.ਡੀ.ਸੀ (ਜ)/ਸ਼.ਵਿ. ਮਿਤੀ 26/02/2024 (ਮਿਤੀ 05/03/2024 ਨੂੰ ਕਾਲਜ ਵਿੱਚ ਪ੍ਰਾਪਤ ਹੋਏ ਪੱਤਰ) ਅਨੁਸਾਰ ਕਾਲਜ ਦੇ ਸੰਬੰਧਿਤ ਫਕੈਲਟੀ ਮੈਂਬਰਾਂ ਦੁਆਰਾ ਪਿੰਡ ਹਮਾਯੂਪੁਰ (ਸਰਹਿੰਦ) ਵਿੱਚ ਬਣੇ ਨਾਈਟ ਸ਼ੈਲਟਰ ਦਾ ਕੁਆਲਟੀ ਆਡਿਟ ਕੀਤਾ ਗਿਆ ਤੇ ਨਿਰਧਾਰਿਤ ਪ੍ਰੋਫਾਰਮੇ ਵਿੱਚ ਰਿਪੋਰਟ ਪੁਰ ਕਰਕੇ ਆਪਣੀ ਪਾਸ ਭੇਜੀ ਜਾਂਦੀ ਹੈ।

ਧੰਨਵਾਦ ਸਹਿਤ

18/3/24

(ਡਾ. ਲਖਵੀਰ ਸਿੰਘ)

ਪ੍ਰਿੰਸੀਪਲ Principal
B.B.S.B. Engg. College
Fatehgarh Sahib (Pb)

ਚਕਤਰ ਵਧੀਕ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ (ਜ)
ਫਤਹਿਗੜ੍ਹ ਸਾਹਿਬ।
ਸਮਾਂ ਪ੍ਰਾਪਤੀ ਦੀ ਮਿਤੀ: 6/5 ਮਿਤੀ 2/4/24

Performa for 3rd Party Quality Audit of Shelters for Urban Homeless

Name of ULB:	Sirhind Fatehgarh Sahib	Name of SUH:	NIGHT SHELTER, HAMAYUNPUR
Name of Agency through which 3 rd Party Quality Audit is being conducted	BBS B&C Fatehgarh Sahib	Address of SUH	HAMAYUNPUR, SIRHIND NEAR SEWA KENDRA WARD No 11
Date of Audit	12 MAR. 2024	Capacity:	Total = 45 Beds (M+F) Physically Inspected

A) General			
1	Type of Building	Residential	Commercial
2	Description	Accommodation Nightly	
3	Location	Hamayunpur, Near Sewa Kendra, Ward No 11	
4	General information of building /structure	Approximate overall dimensions	length
5	No. of story	01	symmetrical
	No. of Rooms	1 + 1 + 1 = 3 Halls	M + F + Handicapped
	No. of Bathrooms	6 + 8 + 3	B + T + U.C.
	No. of Kitchen	1 + 1 = 2	M + F

Overall details of Building/structure			
4	General information of building /structure	Approximate overall dimensions	length
5	No. of story	01	symmetrical
	No. of Rooms	1 + 1 + 1 = 3 Halls	M + F + Handicapped
	No. of Bathrooms	6 + 8 + 3	B + T + U.C.
	No. of Kitchen	1 + 1 = 2	M + F

M - Male
F - Female
B - Bath room
T - Toilets
U - Urinals

Signature
Date

Starting year of construction		Not Provided		Reference		Permisson certificate		Not Provided	
year of completion of construction		Not Provided (2017)		Reference		completion certificate		Not Provided	
structure is completed at one time or in stages		Completed		under construction		stage			
Name of Architect		Not Provided		address		Contact No			
Name of Engineer		Not Provided		address		Contact No			
Name of Builder		Not Provided		address		Contact No			
Name of contractor		Not Provided		address		Contact No			
Competent Authority		Not Provided							
Existing use		✓		No		Fully		partly	
Adjoining structure if any		Residential House on Right side of shelter							
court matter if any		No		if yes,		Report			
security facility		yes/No		yes		fencing		Yes/No	
changes done in original structure/plan		yes/No		yes		NOC from Fire Brigade		Not Provided	
If minor changes done, please specify		one hall is divided into two halls using wooden (Board) partition wall.							

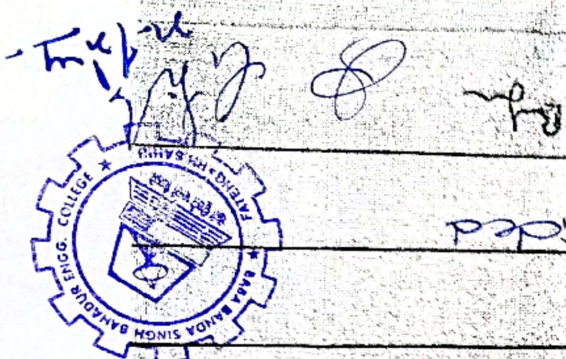


15	History of failure in structure or part of it, if any	No	
16	failure of adjoining structure, if any	No	
17	Maintenance details	structural	not provided
		Non-structural	not provided
		water supply /sanitary	not provided
		Electrification	not provided
18	Any other information like use of solar energy	Not installed	
19	Inspection done in presence of		
C	Name of person	Toshraj Singh	
		Hamayunpur, Sirhind	
		Manager	
		78890-39370	
		78379-66514	
E	Name of person	Bromjeet Kaur	
		Hamayunpur, Sirhind	
		Store keeper	
		98764-91008	
		62846-17036	
6	Name of person	Sandeep Kumar	
		Shiv Mandir Gali, Sirhind	
		Security Guard	
		75288-61772	
		Nanddeep Singh	
Technical record			
1	Year of construction	Not provided (2016)	
2	Age of structure	years	
3	Materials for construction	RCC	Yes
	Grade of concrete	steel grade	
		wall TK	
		External wall	
		Masonry	
		plastic/ fiber	
		Internal wall	

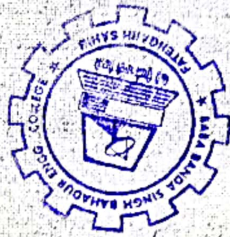
Handwritten signature and initials in the top left corner of the form.

4	Documents / records available	Yes	No	NO	plan	describe	if yes,	
					elevation			
					cross section			
					structural drawings			
					completion certificate			
					Test reports of materials			
					any other document			
5	Mode of construction contract	tender	negotiation	If any other, please specify				
6	Changes made in construction as compared to structural design and drawings available							
7	Adjoining structures available before / during construction	yes/No	yes					
8	Additional structure constructed along with this structure	yes/No	NO					
9	Extension to existing structure	date						
10	Delay in construction if any with reason							
11	change of Engineer	yes/No.						

4-11-14



12	change of contractor	yes/No.	_____	if yes, details	_____		
12	stages of construction	_____					
13	Maintenance Type	water proofing	yes/No	No	If yes, frequency		yrs/month
		plastering	yes/No	No	If yes, frequency		yrs/month
		coloring	yes/No	No	If yes, frequency		yrs/month
		strengthening	yes/No	No	If yes, frequency		yrs/month
		water supply		No			
		drainage	yes/No	No	If yes, frequency		yrs/month
14	Previous inspections done	yes/No	Yes				
	if yes, details	reason					
	document available	yes/No	Not provided				
	If, done when		name of authority	Not provided			
15	Action taken then, yes/ No		if yes, details				



Committee

Prof. J. S. Singh

Dr. P. N. Singh

Prof. J. S. Singh
Prof. P. N. Singh
Prof. J. S. Singh

Prof.

* Key Observations during audit is attached along with this performa.

	Major repairs if any		Type of repair with reason	
	Minor repairs if any		Type of repair with reason	
16	Any structural defects observed like		Type	
	wing/flat	wing/flat	settlement	yes/No
	major/minor cracks	yes/No	major/minor cracks	yes/No
	leakage in slab	yes/No	leakage in slab	yes/No
	seepage in slab	yes/No	seepage in slab	yes/No
	spalling of plaster	yes/No	spalling of plaster	yes/No
	major/minor cracks in plaster		yes/No	yes/No
	yes (female washroom floor and main entrance floor cracked and settled.		yes/No	yes/No
17	Signs of failure at Ground Floor		No	
18	compound wall details		No	
19	Signs of failure in compound wall		No	

Key Observations During Audit

The audit was conducted on 12-03-2024, at Night Shelter, Hamayunpur, Sirhind District Fatehgarh Sahib.

The following observations and requirements based upon the discussions held with staff members/inmates are as under:

(A) Observations:

1. The Complaint register and locked complaint/suggestion box were not there. Even no employee moment register was present.
2. One of the Toilets has been clogged for the last four years as told.
3. No proper arrangements for handicapped persons were there. (wheelchairs, washroom utilities, etc.).
4. The floor tiles of the female washroom were found cracked and unwanted plant roots have cracked the female washroom due to the settlement of the floor.
5. The uneven settlement of the veranda floor (lock tiles) has been observed. Causing improper draining of rainwater.
6. The female washroom is in a state of vulnerability as the cracks in the walls (unwanted plant root growth) and settlement of floors have been observed.
7. Diagonal and horizontal cracks were observed on the walls and dampness on the on walls/slabs. Additionally, there was no staircase or ladder to access the rooftop.
8. CCTV cameras were installed but the system was not working and the LCD screen was not there.

(B) Requirements:

1. Wire mesh doors for all rooms.
2. At least sufficient fans and air coolers are required. As there were no fans/coolers in the female hall as well as in the handicapped hall. However, only 2 fans were installed in the male hall.
3. The RO system for drinking is not maintained and needs regular maintenance.
4. Washing machine for bedding material.
5. Xerox machine for manager's office.
6. Inverter/Genset is essential.
7. An individual water tank with a 1000-litre capacity is necessary for the male washroom.
8. Beautification of adjoining land on the left side.

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