



ਸਥਾਨਕ ਸਰਕਾਰ ਵਿਭਾਗ

ਦਫ਼ਤਰ ਵਧੀਕ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ (ਜ), ਫਤਿਹਗੜ੍ਹ ਸਾਹਿਬ

ਸ਼ਹਿਰੀ ਵਿਕਾਸ ਸ਼ਾਖਾ, Email Id: adcudfgs@yahoo.com

ਵੱਲ,

ਟੈਕਨੀਕਲ ਡਾਇਰੈਕਟਰ,
ਪੰਜਾਬ ਸਟੇਟ ਅਰਬਨ ਲਾਈਵਲੀਹੁੱਡ ਮਿਸ਼ਨ,
ਸਥਾਨਕ ਸਰਕਾਰ ਵਿਭਾਗ, ਪੰਜਾਬ,
ਚੰਡੀਗੜ੍ਹ।

ਨੰਬਰ: 891 / ਏ.ਡੀ.ਸੀ / ਸ.ਵਿ

ਮਿਤੀ: 5 / 4 / 2024

ਵਿਸ਼ਾ:- Social and Third Party Audit of NULM and Non-NULM shelters in the state in DAY-NULM under Shelter for Urban Homeless Component.

ਹਵਾਲਾ:- ਆਪ ਦੇ ਦਫ਼ਤਰ ਦੇ ਪੱਤਰ ਨੰ.1909 ਮਿਤੀ 22/12/2023 ਦੇ ਸਬੰਧ ਵਿੱਚ।

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਹਵਾਲੇ ਸਬੰਧੀ ਬਾਬਾ ਬੰਦਾ ਸਿੰਘ ਬਹਾਦਰ ਇੰਜ. ਕਾਲਜ, ਫਤਿਹਗੜ੍ਹ ਸਾਹਿਬ ਵੱਲੋਂ ਇਸ ਜਿਲ੍ਹੇ ਦੀਆਂ ਸਮੂਹ ਨਗਰ ਕੌਂਸਲਾਂ/ਨਗਰ ਪੰਚਾਇਤ ਦੇ ਨਾਈਟ ਸੈਲਟਰਾਂ ਦਾ ਥਰਡ ਪਾਰਟੀ ਆਡਿਟ ਕਰਨ ਉਪਰੰਤ ਆਪ ਵੱਲੋਂ ਭੇਜੇ ਗਏ ਨਿਰਧਾਰਿਤ ਪ੍ਰੋਫਾਰਮੇ ਵਿੱਚ ਆਡਿਟ ਰਿਪੋਰਟ ਤਿਆਰ ਕਰਕੇ ਇਸ ਦਫ਼ਤਰ ਨੂੰ ਭੇਜੀ ਗਈ ਹੈ। ਜਿਸ ਦੀ ਕਾਪੀ ਆਪ ਨੂੰ ਇਸ ਪੱਤਰ ਨਾਲ ਨੱਥੀ ਕਰਕੇ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜੀ ਜਾਂਦੀ ਹੈ।

ਨਾਲ ਨੱਥੀ-ਉਕਤ ਅਨੁਸਾਰ

ਵਧੀਕ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ(ਜ),

ਫਤਿਹਗੜ੍ਹ ਸਾਹਿਬ।

Performa for 3rd Party Quality Audit of Shelters for Urban Homeless

Name of ULB:	BASSI PATHANA	Name of SUH:	NIGHT SHELTER (BASSI PATHANA)
Name of Agency through which 3 rd Party Quality Audit is being conducted	BBSBEC FATEHGARH SAHIB	Address of SUH:	MC BASSI PATHANA
Date of Audit	20 MAR 2024	Capacity:	M → 3 F → 2 Total = 5

A) General										
1	Type of Building	Residential	Commercial	Institute	Hospital	Other				
		✓								
2	Description	Accommodation								
3	Location	Near Telephone Exchange, MC Office Bassi Pathana								
				Tehsil	Bassi Pathana	Distt	FGS.			
4	General information of building /structure	Approximate overall dimensions		length	M → 15 feet F → 12 feet	width	M → 15 F → 15	height	10'	
Overall details of Building/structure										
5	No. of story	1-GF	symmetrical	✓	Nonsymmetrical	✗				
	No. of Rooms	1 + 1 = 2								
	No. of Bathrooms	1 + 1 = 2, Bathroom → 0								
	No. of Kitchen	0, Toilets → 2								

* M → Male
F → Female
G.F → Ground Floor



m/214

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Starting year of construction		Not Provided		Reference		Permission certificate			
year of completion of construction		Not Provided		Reference		completion certificate			
structure is completed at one time or in stages						under construction			
6	Name of Architect	Not Provided		address				age	
7	Name of Engineer	Not Provided		address				Contact No	
8	Name of Builder	Not Provided		address				Contact No	
9	Name of contractor	Not Provided		address				Contact No	
10	Competent Authority		Not Provided						
11	Existing use	yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Fully	<input checked="" type="checkbox"/>	partly	<input type="checkbox"/>
12	Adjoining structure if any		Both rooms are the Part of existing ME office Building.						
13	court matter if any	yes/No	<input type="checkbox"/>	if yes	Report /undertaking				
security facility		yes/No	NO	fencing	Yes/No	NO	NOC from Fire Brigade		NO
14	changes done in original structure/plan		yes/ No	NO		if yes, details			
	If minor changes done, please specify								



n.f.m.

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15	History of failure in structure or part of it, if any		NO		
16	failure of adjoining structure, if any		NO		
17	Maintenance details	structural	not provided		
		Non-structural	not provided		
		water supply /sanitary	not provided		
		Electrification	not provided		
18	Any other information like use of solar energy		not installed		
19	Inspection done in presence of				
	Name of person	address	Position	Email	contact No
1	Surjeet Singh	Bassi Pathana	CMM		8283900124
2	Randhir Singh	Bassi Pathana	Clerk		7839012493
3	Harpreet Kaur	Bassi Pathana	Clerk		7009493600
4	Ravi Sharma	Bassi Pathana	Clerk		8360069070

B	Technical record			
1	Year of construction	not provided		Reference
2	Age of structure	years		
3	Materials for construction	RCC		
	Grade of concrete	steel grade	Steel	Masonry
			wall Tk	plastic/ fiber
			External wall	Internal wall

Documents / records available		Yes	No
if yes,	describe		
	plan		NO
	elevation		NO
	cross section		NO
	structural drawings		NO
	completion certificate		NO
	Test reports of materials		NO
	any other document		
5	Mode of construction contract	tender	negotiation
		not provided	
			If any other please specify
6	Changes made in construction as compared to structural design and drawings available		
	not provided		
7	Adjoining structures available before / during construction	yes/No	
	if yes, details thereof		
8	Additional structure constructed along with this structure	yes/No	
9	Extension to existing structure	date	
	if yes, details thereof		NO
10	Delay in construction if any with reason	Not provided if yes, details thereof	
11	change of Engineer	yes/No	
		if yes	not provided

12	change of contractor	yes/No.	Not Provided	details			
12	stages of construction		Not Provided	if yes details			

13	Maintenance Type	water proofing	yes/No	Not Provided	If yes, frequency		yrs/month		
		plastering	yes/No	//	If yes, frequency		yrs/month		
		coloring	yes/No	//	If yes, frequency		yrs/month		
		strengthening	yes/No	//	If yes, frequency		yrs/month		
		water supply		//					
		drainage	yes/No	//	If yes, frequency		yrs/month		
14	Previous inspections done	yes/No	Not Known (Not any document was shown)						
	if yes, details								
	document available	yes/No.	NO						
	If done when			name of authority					
15	Action taken then, yes/No			if yes, details	Not Provided				

Major repairs if any		Not provided		Type of repair with reason		Not provided	
Minor repairs if any				Type of repair with reason			
16	Any structural defects observed like			Type			
	wing/flat	semi flat	wing/flat wing/flat	settlement	yes/No		Tilting
				major/minor cracks	yes/No	No	
				leakage in slab	yes/No	No	roof slab
				seepage in slab	yes/No		roof slab
				spalling of plaster	yes/No	No	roof slab
	major/minor cracks in plaster			yes/No	No	roof slab	yes/No
17	Signs of failure at Ground Floor			No			
18	compound wall details			No			
19	Signs of failure in compound wall			No			

* key observations during audit is attached along with this performa.



Dr. Balwinder Singh

Prof. Nand Singh

Prof. Gaur Singh

Key Observations During Audit

The audit was conducted on 20-03-2024, at Night Shelter, Bassi Pathana, District Fatehgarh Sahib.

The following observations and requirements based upon the discussions held with staff members/inmates are as under:

(A) Observations:

1. The Inmate detail register, complaint register and locked complaint/suggestion box were not there. Even no employee moment register was present. The above-mentioned were not available because no inmates have visited/stayed in since the last many years, as informed by the officials present.
2. Only toilets for males and females were there, but the bathing rooms for both males and females were not there.
3. No proper arrangements for handicapped persons are available. (wheelchairs, washroom utilities, etc.).
4. The RO system for drinking was out of order and needs repair/regular maintenance.
5. Facilities like CCTV cameras, fire protection measures, first aid kits and Lockers/almirahs for the personal belongings of inmates were not available.

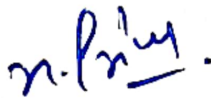
(B) Requirements:

1. Lockers/almirahs for the personal belongings of inmates are required.
2. The fans and air coolers are required for the summer seasons.

Committee:



Prof. Guljit Singh



Prof. Mandeep Singh



S. Balwinder Singh

